

# **NOTIFICATION OF DECISIONS**

**1 OCTOBER 2021 TO 31 DECEMBER 2021**

Date of Publication: 17<sup>th</sup> September 2021

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- |  |                         |
|--|-------------------------|
| • Leader of the Council – Financial Governance, Economic Development & Council Plans | Councillor Swindlehurst |
| • Deputy Leader – Leisure, Culture & Communities                                     | Councillor Akram        |
| • Sustainable Transport & The Environment  | Councillor Anderson     |
| • Regulation & Public Protection   | Councillor Bains        |
| • Customer Services & Corporate Support  | Councillor Carter       |
| • Children's Services, Lifelong Learning & Skills                                    | Councillor Hulme        |
| • Housing, Highways, Planning & Place  | Councillor Mann         |
| • Social Care & Public Health  | Councillor Pantelic     |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at Observatory House, 25 Windsor Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

## **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

For further information, contact Democratic Services on 01753 875120.

## Cabinet - 18th October 2021

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>SBC Engagement Plan</u></p> <p>To consider an Engagement Plan which sets out the plans for public consultation and engagement as set out in the Chief Executive's response to the s114 notice to Council on 22<sup>nd</sup> July 2021 and the Recovery &amp; Renewal Plan report to Cabinet on 20<sup>th</sup> September 2021.</p>	F&E	All	All	Josie Wragg, Chief Executive	-	None	√	
<p><u>Financial Action Plan Update</u></p> <p>To receive any further updates and take any necessary decisions in relation to the Financial Action Plan agreed by Cabinet on 20<sup>th</sup> September 2021 and/or other matters relation to the Council's response to the Section 114 Notice.</p>	F&E	All	All	Steven Mair, Section 151 Officer	-	None	√	
<p><u>Library Service Consultation</u></p> <p>To agree to commence a consultation on how best to deliver future library services in Slough.</p>	CS	All	Yes	Richard West, Executive Director of Customer & Community	-	None	√	
<p><u>Bus Service Improvement Plan</u></p> <p>To consider approval of the Bus Service Improvement Plan and next stage of the development of an Enhanced Partnership with bus operators in Slough.</p>	T&E	All	All	Savio DeCruz, Associate Director, Place Operations Tel: 01753 875640	Place Scrutiny Panel	None		

**Portfolio Key** – F&E = Financial Governance, Economic Development & Council Plans, CS = Children's Services, Lifelong Learning & Skills, C&C = Customer Services & Corporate Support, T&E = Sustainable Transport & The Environment, H&P = Housing, Highways, Planning & Place, L&C = Leisure, Culture & Communities, R&P = Regulation and Public Protection, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report

<b><u>Professional Services Framework (Place)</u></b>  To seek approval to develop a 4-year Framework of architect/design led professional services across the Place directorate (including Place Delivery, Housing, Highways and Transport).	H&P	All	All	Stephen Gibson, Executive Director of Place Tel: 01753 875852	-	None		
<b><u>Digital Signage Strategy</u></b>  To obtain approval for the strategy for the use of council sites for the provision of digital advertising for the purpose of income generation and approval of sites for such advertising. (Note: this report may be deferred until November 2021).	F&E	All	All	Stephen Gibson, Executive Director of Place Tel: 01753 875852	-	None		Yes, p3 LGA
<b><u>Covid-19 Decisions Update</u></b>  To update on the significant decisions taken by officers in response to the Covid-19 pandemic and to seek to ratify the executive decisions taken.	F&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		
<b><u>References from Overview &amp; Scrutiny</u></b>  To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	C&C	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		
<b><u>Notification of Key Decisions</u></b>  To endorse the published Notification of Decisions.	F&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		

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## Cabinet - 15th November 2021

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>Revenue and Capital Budget Monitor - Quarter 2 2021/22</u></b></p> <p>To receive an update on the latest revenue and capital position and to consider any write off requests, virements and any other financial decisions requiring Cabinet approval.</p>	F&E	All	All	Steven Mair, Section 151 Officer	O&S	None		
<p><b><u>Slough Local Plan Update</u></b></p> <p>To receive an update report on the emerging Local Plan for Slough.</p>	H&P	All	All	Pippa Hopkins, Group Manager Place Strategy	Planning Committee and Place Scrutiny Panel	None		
<p><b><u>Covid-19 Decisions Update</u></b></p> <p>To update on the significant decisions taken by officers in response to the Covid-19 pandemic and to seek to ratify the executive decisions taken.</p>	F&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		
<p><b><u>References from Overview &amp; Scrutiny</u></b></p> <p>To receive any references from the Overview &amp; Scrutiny Committee and/or scrutiny panels.</p>	C&C	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		
<p><b><u>Notification of Key Decisions</u></b></p> <p>To endorse the published Notification of Decisions.</p>	F&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		

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**Bold** – Key Decision

Non-Bold – Non-Key Decision

*Italics* – Performance/Monitoring Report

## Cabinet - 20th December 2021

Item	Port- folio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>Performance &amp; Projects Report, Quarter 2 2021/22</u></b></p> <p>To receive a report on the progress against the Council's balanced scorecard indicators and key projects for 2021/22.</p>	C&C	All	All	David Hounsell, Group Manager, Business Insight	O&S	None	√	
<p><b><u>Council Taxbases 2022/23</u></b></p> <p>To present information on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2022/23 financial year.</p>	F&E	All	All	Steven Mair, Section 151 Officer	-	None	√	
<p><b><u>Covid-19 Decisions Update</u></b></p> <p>To update on the significant decisions taken by officers in response to the Covid-19 pandemic and to seek to ratify the executive decisions taken.</p>	F&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None	√	
<p><b><u>References from Overview &amp; Scrutiny</u></b></p> <p>To receive any references from the Overview &amp; Scrutiny Committee and/or scrutiny panels.</p>	C&C	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None	√	

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<p><b><u>Notification of Key Decisions</u></b></p> <p>To endorse the published Notification of Decisions.</p>	F&E	All	All	<p>Nicholas Pontone, Democratic Services Lead Tel: 01753 875120</p>	-	None	√	
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